

2020-2021 Covid-19 Enrollment Policy Adjustments

During this period of an active global pandemic and the resulting guidelines and executive orders from local, state and federal authorities, Salmonberry has made some modifications to our enrollment policies. Our highest priorities include the health and well-being of students and compliance with legally binding regulations. We also strive to meet families where they are and when necessary, to make accommodations to facilitate children's participation. It is also imperative for us to uphold binding contracts with employees and to make decisions in the best interests of the long term health and sustainability of the organization. We will be flexible when we can in support of the children and their families, and we always encourage dialogue with anyone requesting accommodation.

All pre-existing Salmonberry enrollment policies continue to be in place except for the following modifications. Salmonberry reserves the right to amend Covid-specific policies as well as make adjustments to the school's calendar (daily/annual) in order to continue to safely meet staff and student needs.

Dates:

- The deadline for financial aid application is April 10, 2020.
- The deadline for completing the re-enrollment process with deposit is May 10, 2020.

Program:

- Salmonberry's current plan is to re-open in-person learning on campus in September. Salmonberry will be offering enrollment agreements and making staffing commitments with in-person learning in mind.
- In the event of a Covid-related campus closure during the 2020-21 school year, Salmonberry would return to the distributed learning model offered in the spring of 2020.

Campus closure accommodations:

- In the event of Covid-related changes to a family's income, costs or assets, the affected family may request a re-evaluation of their financial profile and an adjustment to their financial aid award may be considered or a new award made. Upon receipt of such a request and a complete new financial data summary statement, the school will consider and announce a decision to the family within two weeks.
- In the event of a Covid-related campus closure at the start of the year, or mid-year 2020-21 families will be granted the option to withdraw in accordance with the *modified* withdrawal policy below:

- *A family wishing to withdraw a student is required to provide written notice to the Program Administrator and/or Head of School.*
- *A family withdrawing a student prior to August 1 will have all Program Fees (TADS deposit) refunded and will not be responsible for any tuition payments.*

- *In the event of withdrawal request after August 1, the financial aid committee will first seek to work with families to coordinate on an agreed upon reduced sum for future invoicing.*
- *A family withdrawing a student after August 1 will not have any past tuition payments refunded. Program fees will be refunded on a prorated basis.*
- *In the event of a withdrawal after enrollment is complete, a \$150 administrative fee will be assessed.*

Opportunities for Families

We want to support YOU! One of Salmonberry's greatest assets is the strength of our community. This global health emergency has had a direct effect on our economy and the finances of some of our families. **We are compiling an online listing of businesses owned and operated by the Salmonberry community so that we can support each other during this uncertain time.** To contribute contact information for your business or to opt *out*, please email Laura at programs@salmonberryschool.org.

More information is coming, but if you are interested in providing financial support to Salmonberry families, we are providing opportunities for giving at tiered amounts that match the costs of Program Fees and monthly/annual tuition rates.

Giving amounts are as follows:

Kindergarten Program Fee – \$400

Elementary Program Fee – \$500

One month of (3, 4, or 5 day) Kindergarten tuition – \$570, \$760, or \$950

One month of Elementary tuition – \$1008

One year of Kindergarten tuition – \$5,700, \$7,600, or \$9,500

One year of Elementary tuition – \$10,080